

Peninsula Community Library Board of Trustees

August 9, 2018

Present: John Bercini, Lori Brickman, Heatherlyn Johnson Reamer, Nikki Sobkowski, Vicki Shurly

Absent: Doug Kosch, Barb Wunsch

Guests: Fred Zwemer, Jane Boursaw, Bill Pierce, Penny Campo Pierce, Susie Shipman, Gretchen Souter, Brit Eaton

Call to order: 4:30 pm

Public Comment: Gretchen Soutear (Co-chair Grants Committee) discussed the need for PCL to have goals and how will PCL assess whether objectives are met. Also that building the community room as the heart of the community has been a main pillar in the campaign. It's possible that grantors could request funding be returned if the library is not built has presented in grant requests.

Additions to Agenda: Under Committee Reports add:

1. Construction costs/breakouts
2. Construction timeline
3. Request for bids
4. Community meeting
5. Continue to fundraise doing construction

Secretary's Report. Motion by Bercini, second by Brickman to accept June 25 minutes of three special meetings and July 12 board meeting. Passed.

Susie Shipman requested an extension of time for the school's sign to be on the library property. **Motion** by Brickman, second by Sobkowski to allow the school sign to remain until the end of September and then review at the review at the October 11 meeting unless construction necessitates removing sooner. Passed. Vicki will work with Susie Shipman on location.

Treasurer's Report: Attached. There is a \$10,000 difference with the township. Vicki will talk to our auditor.

Director's Report: On agenda.

Capital Campaign Reports: Heather reported architects looking at options to save money. There is not yet a cost breakdown for the carriage house. **Motion** by Reamer second by Bercini to request bids go out on August 15. **Roll Call** Brickman Yes, Sobkowski Yes, Bercini Yes, Reamer Yes. Passed. It was suggested that a community meeting be held when complete information is available to share. Fundraising will continue during construction.

Traverse Area District Library Report: Still working on Woodmere roof.

Northland Coop Report: Grants available for educational materials.

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Friends Report: Penny Campo-Pierce reported that the Book Sale and Artist Fair raised over \$10,000 with \$2,000 on the Saturday.

Unfinished Business: Board training scheduled for October 6. Details to follow. The Capital Campaign has hit the \$2 million mark.

New Business: Thank you to Gretchen Soutear for the suggested policy statement as follows: "The Board of Trustees will annually establish and assess progress towards short and long term goals seeking input from all stakeholders." The Policy Committee will review and present for a vote at the September meeting.

Correspondence: The school sent a thank you for the lunch the library provided.

Public Comment: None

Adjournment: Motion to adjourn by Sobkowski, second by Bercini. Passed at 5:42 pm.

Nikki Sobkowski
Secretary